

**PROPOSAL SUBMISSION TEMPLATE**

**WORKSHOPS**

Parties interested in organizing a workshop should complete and submit this application form. Workshops will be 3 hours in duration, and there is flexibility for how the workshop is organized (interactive activities, presentations, panel discussions, etc.)

**Proposals are due December 15th 2024**

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| **Proposed workshop title** | | | | | |
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| **Name, email address and affiliation of organizer(s)** | | | | | |
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| **Abstract describing the workshop topic and its relevance to the ISBR2025 theme** (max 300 words) | | | | | |
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| **Proposed workshop facilitator** | | | | | |
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| **Proposed agenda outline** | | | | | |
| **Activity type**  (talk, discussion, exercise, etc.) | **Facilitator(s)/Participant(s)** | **Title/Topic/Content** | | **Time (min)** | |
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| **Please acknowledge the following** | | | | | |
| Do you agree to strive for diversity (gender, race, nationality, etc.) across the facilitators/speakers in your workshop? | | | **Yes** | | **No** |
|  | |  |
| Do you acknowledge that there is no funding to support the registration, travel, or accommodations for workshop organizers/facilitators/speakers in your session? | | | **Yes** | | **No** |
|  | |  |
| Please specify below any logistical considerations for your workshop?  For example, do you need room to be set up with tables for interactive discussion or auditorium seating? Do you need participants to bring laptops for interactive session? | | | | | |
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**Please note: Download the forms, fill in, save, attach and email to the** [**ISBR Symposium Secretariat**](mailto:ISBRsymposium@allevents.co.za?subject=WORKSHOP%20PROPOSALS)**with the subject line: PROPOSAL SUBMISSION TEMPLATE WORKSHOPS**